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Enriching Lives Through Effective and Caring Service

REVISED



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Cynthia D. Banks
Director

Otto Solorzano
Chief Deputy

May 14, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28 May 14, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AUTHORIZATION TO ACCEPT OLDER AMERICANS ACT (OAA) AND OLDER CALIFORNIANS ACT (OCA) TITLES III, V, VII, AND HEALTH INSURANCE COUNSELING ADVOCACY PROGRAM (HICAP) GRANT AWARDS AND FUNDING AUGMENTATIONS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Community and Senior Services (CSS) seeks delegated authority to accept Older Americans Act (OAA) and Older Californians Act (OCA) Titles III, V, VII, and HICAP grant awards and any additional funding augmentations from the California Department of Aging (CDA) for the four (4) year funding period beginning July 1, 2013 through June 30, 2017. These programs provide advocacy, nutrition, support, and training services to eligible seniors (60 and older; 55 and older for Title V participants) and caregivers (18 and older) to ensure their health, dignity, and independence.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of CSS, or designee, from the Los Angeles County Area Agency on Aging (AAA), Planning and Service Area (PSA) 19, to accept OAA Titles III, and VII and OCA grant awards and any additional funding thereto from the CDA for each year of the funding period beginning July 1, 2013 through June 30, 2017, under the following contract numbers: 1) ~~AP-1314-19~~ A3-1314-19 and A9-1314-19 (for FY 2013-14); 2) AP-1415-19 (for FY 2014-15); 3) AP-1516-19 (for FY 2015-16); and, 4) AP-1617-19 (for FY 2016-17); and execute annual contracts and all future contract amendments with the CDA required for acceptance of these funds, during the funding period, provided that: 1) the referenced CDA contract numbers do not change during the four-year funding period, and 2) the Director of CSS, or designee, notifies the Board and the Chief Executive Officer (CEO) in writing within ten (10) work days of accepting the funding.
2. Delegate authority to the Director of CSS, or designee, from the Los Angeles County Area Agency on Aging (AAA), Planning and Service Area (PSA) 19, to accept OAA and OCA HICAP grant awards and any additional funding thereto from the CDA for each year of the funding period beginning July 1, 2013 through June 30, 2017, under the following contract numbers: 1) ~~HI-1314-19~~ H3-1314-19 and H9-1314-19 (for FY 2013-14); 2) HI-1415-19 (for FY 2014-15); 3) HI-1516-19 (for FY 2015-16); and, 4) HI-1617-19 (for FY 2016-17); and execute annual contracts and all future contract

amendments with the CDA required for acceptance of these funds, during the funding period, provided that: 1) the referenced CDA contract numbers do not change during the four-year funding period, and 2) the Director of CSS, or designee, notifies the Board and the Chief Executive Officer (CEO) in writing within ten (10) work days of accepting the funding.

3. Delegate authority to the Director of CSS, or designee, from the Los Angeles County Area Agency on Aging (AAA), Planning and Service Area (PSA) 19, to accept OAA Title V Senior Community Services Employment Program (SCSEP) grant awards and any additional funding thereto from the CDA for each year of the funding period beginning July 1, 2013 through June 30, 2017, under the following contract numbers: 1) TV-1314-19 (for FY 2013-14); 2) TV-1415-19 (for FY 2014-15); 3) TV-1516-19 (for FY 2015-16); and, 4) TV-1617-19 (for FY 2016-17); and execute annual contracts and all future contract amendments with the CDA required for acceptance of these funds, during the funding period, provided that: 1) the referenced CDA contract numbers do not change during the four-year funding period, and 2) the Director of CSS, or designee, notifies the Board and the Chief Executive Officer (CEO) in writing within ten (10) work days of accepting the funding.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions are necessary for CSS to accept OAA and OCA Titles III, V, VII, and HICAP funding, and the funding augmentations, for contract term 2013-17 to continue the administration of the current AAA services. These funds provide services such as home-making, personal care, investigations of elder abuse, meals served at congregate sites or delivered to home-bound seniors, monitoring the nutritional risks of seniors, supportive services to caregivers, counseling and advocacy services for Medicare/Medical recipients including support in prescription drug information, and part-time training opportunities for seniors. The services provided through these programs help to ensure the health, dignity, and independence of seniors and caregivers.

Performance Measures

The success of these programs will be determined based on performance measures which align with the Federal and State-mandated requirements.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goals: Goal 1: Operational Effectiveness; and Goal 2: Fiscal Sustainability; Goal 3: Integrated Services Delivery.

FISCAL IMPACT/FINANCING

The total FY 2013-14 estimated amount of \$25,000,000 for the three (3) contracts is financed with OAA and OCA grant awards. The awarded amounts are subject to the availability of funds received from the State each fiscal year. These funds are included in the Department's FY 2013-14 Proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Los Angeles County is a State-designated Area Agency on Aging (AAA). The CDA allocates funding to the County for the administration of programs for seniors and caregivers. CSS is requesting delegated authority to accept OAA and OCA funds for programs indicated on the Attachment for the purpose of continued administration and to execute contracts and contract amendments.

The Titles III, VII, and HICAP programs are operated by CSS contracted agencies to provide the varied services throughout Los Angeles County. The agencies that provide these services are secured through a solicitation process and are in compliance with all Board and CEO requirements.

The Title V SCSEP program is operated by CSS using community-based host agencies as part-time training sites for older workers. Participants are recruited at WorkSource Centers and Senior Centers in all

Supervisory Districts by Title V administrative staff.

CONTRACTING PROCESS

As a designated AAA, CSS provides services to seniors and caregivers throughout Los Angeles County. These services are secured through open-competitive bids from all qualified agencies for all OAA and OCA services. CSS sends over 600 letters and publishes in greater Los Angeles County newspapers to inform potential bidders of the solicitation process in all supervisory districts. Solicitations are also posted on the CSS, Internal Services Department (ISD), and County Office of Small Business (OSB) websites.

The Title V SCSEP program is not provided through contracted agencies but is administered and delivered through CSS host agencies as training sites. CSS has a Memorandum of Understanding (MOU) with the host agencies to provide training, supervision, and a safe working environment to program participants. The selection of host agencies is based on their ability to provide useful training that leads to unsubsidized job placement.

Monitoring

Monitoring of the AAA program services will be conducted on an annual basis and will include administrative and programmatic monitoring to ensure contract compliance. Program monitoring is accomplished through the CSS Contract Compliance Division. Fiscal compliance monitoring will be conducted annually by an approved vendor procured through the Auditor-Controller.

Monitoring of the Title V SCSEP host agencies and training site participants is conducted by Title V program monitors.

The program monitor, through site visits and interviews with the participants and training site supervisors, evaluate and report monthly, and/or as needed, on the training progress of each participant. The salaries and wages of all participants assigned to the host agencies are paid through the department.

IMPACT ON CURRENT SERVICES

The recommended actions will assure the continuation of these AAA services to seniors and caregivers, and will ensure their health, dignity, and independence.

CONCLUSION

Upon Board approval, please email one copy of the adopted Board letter to Ms. JeNai Davis, CSS, 3175 West Sixth Street, Room 403, Los Angeles, CA 90020. If you need to contact Ms. Davis, her number is (213) 738-4483.

Respectfully submitted,


CYNTHIA D. BANKS
Director

CDB:jd

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Older Americans Act (OAA) and Older Californians Act (OCA) Program Funding

ATTACHMENT

Area Plan Contract

Funding	Program	Program Definition	Estimated Funding
Titles III C-1 and C-2	Elderly Nutrition Program (ENP); Dietary Administrative Support Services Program (DASS)	ENP - Congregate or Home-Delivered nutritious meals to older adults (60 and older); DASS - Centralized dietary services including food service oversight at food production locations, menu development, staff training, and technical assistance for AAA nutrition service providers.	\$13,200,000
Title III D	Elderly Nutritional Health Assessments and Networks of Care for the Elderly Program (ENHANCE)	Registered dietitians that administer nutrition counseling, medication management, and health promotion services at congregate meal sites or in the homes of older adults found to be at high-risk for nutrition-related health problems.	\$400,000
Title III E	Family Caregiver Support Program (FCSP); Traditional Legal Services Program (TLA)	FCSP - Supportive services to family caregivers (18 and older) and/or grandparents/relative caregivers (55 and older) that include information, education, access, training, and respite for caregivers to assist in their caregiving role to ensure health, dignity, and independence of caregivers; TLA - Legal assistance to unpaid family caregivers.	\$2,400,000
Title III B	Supportive Services Program (SSP); Traditional Legal Services Program (TLA); Home-Delivered Meals/Telephone Reassurance	SSP - Services to aid older individuals to live as independently as possible and avoid early institutionalization; TLA - Legal assistance to older individuals (60 and older) with economic or social needs; Home-Delivered Meals/Telephone Reassurance - calls provided to home-delivered meal recipients or persons on a waiting list.	\$5,200,000
Titles VIIa, VIIb, OMB III B, Special Deposit Funds (SDF), and Skilled Nursing Facility Quality and Accountability Funds (SNF)	Long-Term Care Ombudsman Program (LTCO)	To receive, investigate, and resolve complaints made by or on behalf of residents of long term care facilities and to advocate for facilities to provide services and activities to attain or maintain the highest level of care for each resident.	\$800,000

HICAP Contract

Funding	Program	Program Definition	Estimated Funding
Reimbursements (Ins. Fund), State HICAP Fund, Federal SHIP Funds	Health, Insurance, Counseling, and Advocacy Program (HICAP)	Health, Insurance, Counseling, and Advocacy services to Medicare Beneficiaries, their representative, or persons aged 60 and older who are close to obtaining Medicare eligibility in Los Angeles County.	\$1,000,000

Title V Contract

Funding	Program	Program Definition	Estimated Funding
Title V	Title V Senior Community Services Employment Program (SCSEP)	Part-time work training opportunities at local community service agencies for older workers who have poor employment prospects and assists with the transition of individuals to unsubsidized employment.	\$2,000,000

Total FY 2013-14 Estimated Funding: \$25,000,000